



DEPARTMENT OF THE ARMY & AIR FORCE  
WEST VIRGINIA ARMY AND AIR NATIONAL GUARD  
HUMAN RESOURCE OFFICE  
1703 COONSKIN DRIVE  
CHARLESTON, WEST VIRGINIA 25311-1085



**ACTIVE GUARD/RESERVE (AGR) VACANCY ANNOUNCEMENT**

<http://www.wv.ng.mil/HRO/>

<b>Announcement Number: 18-182</b>	<b>Opening Date: 26 September 2018</b> <b>Closed Date: 26 October 2018</b>
<b>DUTY LOCATION:</b> 130 <sup>th</sup> AW, Charleston, WV 25311 <b>UNIT OF ASSIGNMENT:</b> 130 <sup>th</sup> AW, Charleston, WV 25311 <b>FULL TIME SUPPORT POSITION:</b> Flight Engineer (Instructor) <b>MILITARY DUTY TITLE:</b> Flight Engineer (Instructor)	
<b>MINIMUM GRADE AUTHORIZED: E-5</b> <b>MAXIMUM GRADE AUTHORIZED: E-7</b> <b>With Promotion Potential to E-8</b>	<b>AFSC: Q1A1X1</b>
<b>AREA OF CONSIDERATION:</b> Open to all current members of the 130 <sup>th</sup> Airlift Wing. <b>**THIS POSITION IS BASED ON THE AVAILABILITY OF RESOURCES**</b>	
<b>Duties include but are not limited to:</b> Performs aircraft visual inspections and in-flight duties. Operates and monitors engine and aircraft systems controls, panels, indicators and devices. Manages flight engineer functions and activities.	
<b>Air Requirements:</b> (1) A single page letter/memorandum expressing your interest in and qualifications for the position; include announcement number, and your contact information to include email and phone number. Identify three references with email addresses and phone numbers. (2) NGB Form 34-1 dated 11 November 2013 located on our HRO website at <a href="http://www.wv.ng.mil/Portals/22/Documents/NGB%2034-1.pdf">http://www.wv.ng.mil/Portals/22/Documents/NGB%2034-1.pdf</a> under APPLICATIONS FOR EMPLOYMENT ( <b>Application Must Be Signed and dated.</b> ) A detailed chronological statement of civilian and military experience with special emphasis on areas of experience and education related to the position may also be attached to the NGB Form 34-1. <b>Find the form at:</b> <a href="http://www.wv.ng.mil/hro/">http://www.wv.ng.mil/hro/</a> (3) Copy 4 ( <b>Member Copy</b> ) of all previously issued DD 214s.	

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<p>(4) Point Credit Summary from VMPF.  <a href="https://ww3.afpc.randolph.af.mil/vmpf/Hub/Pages/Hub.asp">https://ww3.afpc.randolph.af.mil/vmpf/Hub/Pages/Hub.asp</a></p> <p>(5) Weight verification within the last 30 days by Medical Group personnel.</p> <p>(6) Last complete physical and current AF Form 422, Physical Profile Serial Report.</p> <p>(7) Report of Individual Fitness Status from AFFMS II. (Member must have a current, passing fitness score in order to certify for this position.)  <a href="https://affmsprodweb.afpc.randolph.af.mil/affms/ui/dashboard.jsp">https://affmsprodweb.afpc.randolph.af.mil/affms/ui/dashboard.jsp</a></p> <p>(8) Must submit last three Enlisted Performance Reports (AGR Members Only).</p> <p>(9) Report on Individual Personnel (RIP)</p> <p style="text-align: center;"><b>** Please scan to one file before emailing**</b></p> <p><b>REMARKS:</b> Individuals selected for AGR service must meet the AGR eligibility requirements per ANGI 36-101, Chapter 2, dated 3 June 2010. Members who first become eligible for the MGIB-SR chapter 1606 benefits after 29 Nov 89 must relinquish that eligibility upon assignment as an AGR. Additionally, members selected for this AGR position will be terminated from all ANG Incentive Programs (cash bonus and student loan repayment) and will not be eligible for future participation.</p> <p>Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, <i>Administrative Demotion of Airmen</i>, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package.</p>	
<p><b>HOW TO APPLY:</b> Application must be scanned into <b>ONE</b> pdf file and emailed to <a href="mailto:USAF.WV.ANG.LIST.AIR-AGR@MAIL.MIL">USAF.WV.ANG.LIST.AIR-AGR@MAIL.MIL</a>. <b>Applications must be received by midnight of the closing date. Failure to submit all the required documents by End of Day on the closing date will cause your application to be disqualified, and it will not</b></p>	

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**be considered. Applications will be retained in the Human Resource Office for 30 days after selection. After, 30 days, all applications will be destroyed. Members who desire to obtain a copy must do so before the 30 days expire. Any questions please call COM: (304) 561-6425 or DSN: 623-6425.**

Consideration will be given to all qualified applicants without regard to sex, race, color, religion, national origin, politics, age, membership or non-membership in an employee organization.

POSTING: This announcement will be placed on all bulletin boards.

KELLY D. AMBROSE  
LTC, JA, WVARNG  
Human Resource Officer

